

# APPLICATION FOR BUILDING PERMIT

**NO REFUNDS ON BUILDING PERMITS ! PERMITS EXPIRE IN 270 DAYS !**

DATE \_\_\_\_\_ PERMIT NO. \_\_\_\_\_

NAME \_\_\_\_\_ STREET ADDRESS \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

Brief Description of Your Project \_\_\_\_\_

Block \_\_\_\_\_ Lot \_\_\_\_\_ Zoning District \_\_\_\_\_

FEE: \_\_\_\_\_ PAID (CIRCLE WHEN CHECK IS RECEIVED)

**SIGNATURE OF APPLICANT** \_\_\_\_\_

Property boundary lines and dimensions of the property and any significant topographic or physical features of the property.

\_\_\_\_\_

Location, size, use and dimensions of the buildings, including height in stories and feet and minimum yard dimensions.

\_\_\_\_\_

Location, dimensions and number of all driveways, entrances, curb cuts, parking stalls, loading spaces and access aisles, and total lot coverage of all parking, loading, driveway and aisle areas.

\_\_\_\_\_

Any other information that may be required by the Zoning Administrator to determine that the particular application is in compliance with all applicable performance standards, use limitations and other requirement.

\_\_\_\_\_

\_\_\_\_\_

**\* SOLID LINE IS THE PROPERTY LINES. Please mark alleys and streets.  
If adjoining property, list your neighbors in the spaces provided, if known.**

**BUILDING** \_\_\_\_\_ **(Lonnie Carlson)** \_\_\_\_\_ **(Date)** \_\_\_\_\_

**ADMINISTRATORS:** \_\_\_\_\_ **(Richard Hageman)** \_\_\_\_\_ **(Date)** \_\_\_\_\_

North



(NOTE: THIS PAGE IS FOR OFFICE USE ONLY. THANK YOU.)

Permit No. \_\_\_\_\_

## BUILDING PERMIT

Pursuant to Ordinance 120, Section 5, the Town of Ute, Iowa hereby grants:

\_\_\_\_\_ the right to: Construct according to Building Permit application submitted to Building Administrators as approved by their signatures, as specified on plans..

Located at: \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_

Town of Ute, Monona County, Iowa

Dated and approved this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_\_.

\$\_\_\_\_\_ paid



{CITY SEAL}

\_\_\_\_\_  
Clerk

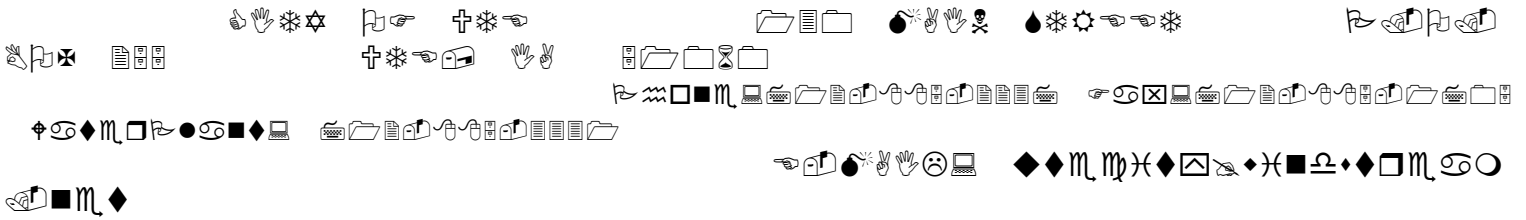
\_\_\_\_\_  
Mayor

NOTE:

### Ordinance 120, Sections 8. VIOLATIONS

Any building or structure erected, constructed, reconstructed, altered, remodeled, moved, or maintained in violation of the provisions of this ordinance shall be deemed unlawful and a nuisance and it shall be abated by a fine, upon conviction, not to exceed One Hundred Dollars (\$100.00) or imprisonment not to exceed thirty (30) days or by action for the abatement of such nuisance in the district court. Such action for abatement shall be presented in the name of the Town of Ute, Iowa.

**Building permits good for 270 days from date of approval.  
PLEASE POST ON PREMISES WHILE BUILDING.  
NO REFUNDS ON BUILDING PERMITS !!**



Mayor: Dick Hageman

Mayor Pro-tem: Becky Miller

Council: Mark Bretthauer

Terry Retalic

Sue Kelm

Matt Leitz

City Clerk: Peggy Bridgeman

City Maintenance: Lonnie Carlson

Hours: 8:00 a.m. –1:00 p.m.

Monday - Friday

BUILDING ADMINISTRATORS: Lonnie Carlson Dick Hageman

### Building Permit Notice

Building permit applications must be filled out completely, including a legible drawing of the new construction. Incomplete applications, or applications that do not include a proper drawing, will be rejected. Please include all distances from the streets, alleys, and property lines.

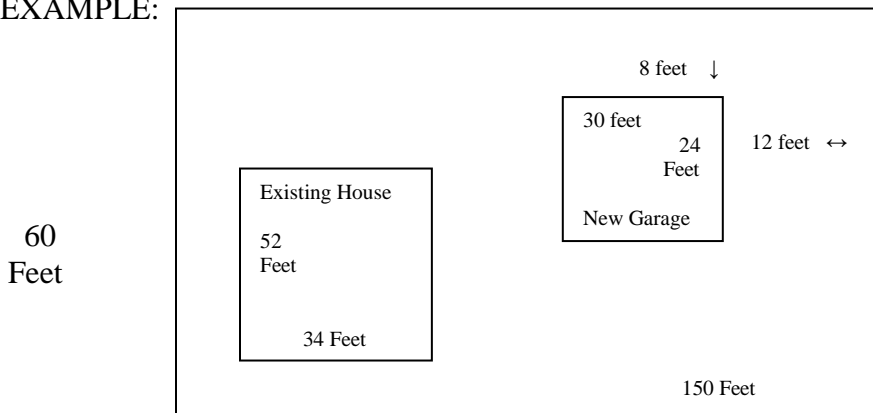
All Building Permits will be forwarded to the Building Administrators for inspection and approval as they are received.

**Building permits must be approved before construction begins.** Just filing a building permit with the city is not sufficient. If the project is started before approved, permit is an additional \$15.00. Please include a check for the appropriate fee.

#### INSTRUCTIONS:

1. Enter size of your lot.
2. Enter size of proposed construction and size of all other buildings on lot.
3. Show how far it is from property lines to new construction. Setbacks are 15 feet front yard, 5 feet side yard, and 5 feet backyard, corner lots are 15 feet, overhang is 5 feet. Specific codes can be picked up at City Hall.
4. Must not project beyond the front of other homes in block.
5. Call for locates of utilities before any digging. The number is 1-800-292-8989.
6. The permit must be complete. All measurements must be on application.
7. Good for two hundred seventy (270) days from issuance.
8. **NO REFUNDS ON APPLICATIONS!! APPLICATIONS EXPIRE IN 270 DAYS !!**

\*\*\*\*EXAMPLE:



**SOLID LINE IS THE PROPERTY LINES !!!**

**NOTICE:** Page 16, Article D- Accessory Building - No accessory building shall be erected in any required yard other than a rear yard, except as provided hereinafter. Accessory buildings in rear yards shall be at least (5) feet from alley lines; and at least (5) feet from lot lines of adjoining lots which are in residential district and on a corner lot they shall conform to the setback regulations on the side street. Accessory buildings may be erected as a part of the principal building, or may be connected thereto by a breeze-way or similar structure, provided all yard requirements for a principal building are complied with. An accessory building which is not part of the main building shall not occupy more than 30% of the rear yard and shall not exceed 15 feet in height. No accessory building shall be constructed upon a lot until the construction of the main building has been actually commenced, and no accessory building shall be used unless the main building on the lot is also being used.

Any new concrete structures will need a Building Permit. Any existing concrete will not need a Building Permit.

Complete building ordinance can be reviewed at City Hall.

## **FEES FOR BUILDING PERMITS !!!**

### SECTION 24. SCHEDULE OF FEES.

The City Council shall establish a schedule of fees, charges, and expenses, and a collection procedure for building permits, certificates of zoning compliance, appeals, and other matters pertaining to this Ordinance. The schedule of fees listed below shall be posted in the office of the administrative official, and may be altered or amended only by the City Council.

No permit, certificate, special exception, or variance shall be issued unless or until such costs, charges, fees, or expenses listed below have been paid in full, nor shall any action be taken on proceedings before the Board of Adjustment unless or until preliminary charges and fees have been paid in full.

#### Building Permits- Residential Construction

New one or two-family resident-	\$10.00
New multi-family residence	\$10.00 plus \$1.00 for each unit over 2
Addition to any residential building	\$ 10.00 County Ordinance
Accessories to any residential building	\$10.00 Charge

#### \*Building Permits- Construction Other than Residential

New Structure	\$25.00
Addition to existing structure	\$ 15.00

#### C. Certificate of Zoning Compliance-Change of Use

Residential use	\$10.00
Any use other than residential	\$20.00

#### D. Appeal-Board of Adjustment \$50.00

#### E. Ordinance Amendments-Zoning change, etc. \$200.00

\*Fee includes certificate of zoning compliance.